

**The School of Arts & Enterprise – Meeting of the Governing Board Minutes**  
December 5, 2023

Attendees:

<b>NAME</b>	<b>PRESENT</b>
Mark Skvarna	Ab
Joshua Swodeck	X
George Charney, D.O	X
Kirsten Woo	X
Jeffrey Seymour	X
<b>Guests</b>	
Jon Gundry (ex-officio)	X
Paul Treesuwan	Ab
Kendall Martin	X
Kristin Nowak	X
Roger Scott	X
Richard Vasquez	X

<p><b>I. Call to Order, Establishment of Quorum, &amp; Agenda Approval</b></p>	<p>Jon Gundry called the meeting to order:</p> <p align="center">Motion: George Charney Second: Joshua Swodeck</p> <table border="1" data-bbox="561 989 1060 1188"> <thead> <tr> <th><b>Member</b></th> <th><b>Aye</b></th> <th><b>Nay</b></th> <th><b>Abstain</b></th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			<p align="center">11:00 AM</p>
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<p><b>II. Public Comment</b></p>	<p>- No public comment.</p>	<p align="center">11:01 AM</p>																								
<p><b>III. Closed Session</b></p>	<p>A. Section 54957.6: Conference with Labor Negotiators Agency designated representatives: Jon Gundry, Executive Director; Kendall Martin, Chief Operations Officer/HR; Roger Scott, Legal Counsel. Employee Organization: School of Arts and Enterprise Teachers Association (SAETA).</p>	<p align="center">11:02 AM</p>																								
<p><b>IV. Open Session</b></p>	<p>A. No action taken.</p>	<p align="center">11:34 AM</p>																								
<p><b>V. Public Hearing</b></p>	<p>A. School of Arts and Enterprise Teachers Association’s Initial Proposal for reopener negotiations to the Collective Bargaining Agreement with The SAE. B. The SAE’s Initial Proposal for reopener negotiations to the Collective Bargaining Agreement with School of Arts and Enterprise Teachers Association.</p>																									

<p><b>VI. Consent Agenda</b></p>	<p>A. Approve Minutes: 09/05/2023  B. Approve Check Registers: July - October 2023.  Approve Balance Sheet Detail: July - October 2023.  Approve P&amp;L: July - October 2023.  Approve Restricted Funds: July - October 2023.  Approve Cash Flow Report: July - October 2023.</p> <p>Motion: Joshua Swodeck  Second: George Charney</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			<p>11:36 AM</p>																								
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<p><b>VII. Action Items</b></p>	<p>A. Approve changes and additions to holiday school closure dates  - Cesar Chavez/ Indigenous day  Motion: Josh Swodeck  Second: Kristen Woo</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> <p>B. Approve Student-Staff Interaction (Professional Boundaries)  Board Policy  - This Item will be discussed at next board meeting.</p> <p>Motion: Josh Swodeck  Second: Kristen Woo</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			<p>11:32 AM</p>
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	<p><b>C. Approve First Interim Report</b>  <i>- Approve The SAE's Interim Report Received 44.28 in declining enrollment.</i>  <i>- Over budget in payroll, materials, and consultants.</i></p> <p style="text-align: center;">Motion: Joshua Swodeck                  Second: Jeff Seymour</p> <table border="1" data-bbox="565 499 1062 699"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			
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<p><b>VIII. Discussion Items</b></p>	<p><b>A. Enrollment and Recruitment Plan Update</b>                  - Report on 1<sup>st</sup> quarter student withdrawal survey, 7 out the 10 school will address internally to improve on enrollment.</p> <p><b>B. Audit Report Update</b>                  -Completed by school side some questions on Foundation/Friends of SAE. Foundation/Friends will consolidate with the SAE for audit purposes. Audit will be extended June 30<sup>th</sup>.</p> <p><del>C. LCAP Midterm Review</del>                  -Will be discussed at next board meeting.</p>	<p>11:51 AM</p>																								
<p><b>IX. Adjournment</b></p>	<p>-Jon Gundry adjourned the meeting.</p>	<p>12:15PM</p>																								