

The School of Arts & Enterprise – Meeting of the Governing Board Minutes
 May 7, 2024

Attendees:

NAME	PRESENT
Mark Skvarna	Ab
Joshua Swodeck	X
Kirsten Woo	X
George Charney, D.O	X
Jeffrey Seymour	Ab
Guests	
Jon Gundry (ex-officio)	X
Kendall Martin	X
Alexandra Oliva	X
Kristin Nowak	X
Roger Scott	X
Richard Vasquez	

<p>I. Call to Order, Establishment of Quorum, Approve Virtual Meeting, & Agenda Approval</p>	<p>Jon Gundry called the meeting to order:</p> <p align="center">Motion: Mark Skvarna Second: Joshua Swodeck</p> <table border="1" data-bbox="464 1035 998 1249"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>Ab</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	Ab			<p align="right">11:08 AM</p>
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<p>II. Public Hearing</p>	<p>A. Local Control and Accountability Plan -P.Treesuwan presented: Present at next board meeting for approval.</p> <p><i>LCAP resulted from yearlong conversation with SSC based on updated budget projections. Focused on SEL behavior support, increasing attendance, and continuing some programs. Final LCAP will be presented in June for Board Approval. Some minor adjustments may be expected based on fine line budget items.</i></p>	<p align="right">11:10 AM</p>																								
<p>III. Public Comment</p>	<p>- No public comment.</p>	<p align="right">11:17 AM</p>																								
<p>IV. Presentation</p>	<p>A. The School of Arts + Enterprise Foundation Updates - Phil Miller - Foundation formed out of the SAE Strategic Plan. 8 current Board Members, looking to appoint 3 more today. Established 501(c)3 Donor Status.</p>	<p align="right">11:18 AM</p>																								
<p>V. Closed Session</p>	<p>A. Conference with Labor Negotiators: Agency designated representatives: Jon Gundry, Chief Executive Officer; Kendall</p>	<p align="right">11:25 AM</p>																								

	<p>Martin, Director of HR and Business Operations; Alexandra Oliva, Senior Director, Roger Scott, Legal Counsel; Kristin Nowak, Consultant; Richard Vazquez, Consultant. Employee Organization: School of Arts and Enterprise Teachers Association, CTA/NEA</p> <p>B. Conference with Labor Negotiators: Agency designated representatives: Jon Gundry, Chief Executive Officer; Kendall Martin, Director of HR and Business Operations; Roger Scott, Legal Counsel; Kristin Nowak, Consultant; Richard Vazquez, Consultant. Unrepresented Employee: Emerita Executive Director</p>																									
VI. Open Session	A. Report on action taken in closed session, if any	11:52 AM																								
VII. Consent Agenda	<p>A. Minutes: March 5, 2024 and April 12, 2024</p> <p>B. Approve Check Registers: February and March</p> <p>C. Approve Balance Sheet Detail: February and March</p> <p>D. Approve P&L: February and March</p> <p>E. Approve Restricted Funds: February and March</p> <p>F. Approve Cash Flow Report: February and March</p> <p>G. Parent Student Handbook</p> <p>H. Board Policies</p> <p>I. Appointment of new members to SAE Foundation Board of Directors: L.Fraga, SAE Parent, T. Stephens, SAE Parent, J. Stephens, SAE Parent</p> <p style="text-align: center;">Motion: George Charney Second: Joshua Swodeck</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>Ab</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	Ab			11:53 AM
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VIII. Action Items	<p>A. Approve Renewal of Emeritus Executive Director Contract - Board deferred vote to next Board Meeting, June 18, 2024</p> <p>B. Approve Audit Report -2 findings: A) 1 student's vaccination record, student no longer enrolled. B) IS plan failed to have appropriate settings, will document better controls.</p> <p style="text-align: center;">Motion: George Charney Second: Joshua Swodeck</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			11:54 AM												
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<p data-bbox="142 1455 418 1482">IX. Discussion Items</p>	<p data-bbox="464 1455 1292 1623">A. Financial Board Report - 2nd Interim Budget closed with an 87K deficit. Certified P2 ADA, projected higher than actual results. Overspent in Professional Consulting and Personnel Expenses. More to present at next Board Meeting.</p> <p data-bbox="464 1661 1336 1860">B. Promotion and Graduation Report - 74 Senior students, 50 completed A-G requirements, 73 on track to graduate. Increased academic supports, 2% carrying below 2.0 GPA. 113 8th grade students; All eligible to walk Promotion ceremony. Huge focus was A-G requirements and Portfolio programs. -Goal for 100% students to complete a CTE Pathway.</p> <p data-bbox="464 1898 1027 1925">C. Enrollment and Recruitment Plan Update</p>	<p data-bbox="1393 1455 1515 1482">12:05 PM</p>																																																												

	<p>- 662 students currently enrolled. School attrition continues in usual trends. Action to attention on campus culture and academics. Projecting 565 returning students. Registration for 24-25 SY is live. 74% of returning students have completed registration. Data continues to be refined. 7th and 8th Grade highest numbers. 9th Grade has seen most area of drop offs, will focus attention to incoming class. Mailers scheduled to go out. Actively engaging in community events. Working with Grow Schools to improve marketing, specifically in digital space. Messaging and content audit to help us refine our practices.</p> <p>-Enrollment issues are primarily at the High School. Enrollment numbers at Middle School are almost at pre-pandemic levels.</p> <p>-Campus Swap will allow us to recruit more students at the Middle School level.</p>																									
<p>VII. Adjournment</p>	<p>- Jon Gundry adjourned the meeting.</p> <p style="text-align: center;">Motion: George Charney Second: Joshua Swodeck</p> <table border="1" data-bbox="464 842 1000 1058"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>Ab</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	Ab			<p>12:25 PM</p>
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