

**The School of Arts & Enterprise – Meeting of the Governing Board Minutes**  
June 18, 2024

Attendees:

NAME	PRESENT
Mark Skvarna	X
Joshua Swodeck	X
Kirsten Woo	Ab
George Charney, D.O	X
Jeffrey Seymour	X
<b>Guests</b>	
Jon Gundry (ex-officio)	X
Kendall Martin	X
Kristin Nowak	X
Roger Scott	X
Richard Vasquez	Ab

<p><b>I. Call to Order, Establishment of Quorum, &amp; Agenda Approval</b></p>	<p>Jon Gundry called the meeting to order: - Motion to amend Agenda Item G to <i>Approve 24-25 Local Control Accountability Plan with Budget Overview for Parents.</i></p> <p align="center">Motion: Mark Skvarna Second: George Charney</p> <table border="1" data-bbox="475 1100 1011 1314"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	X			Swodeck	X			Woo	Ab			Charney	X			Seymour	X			<p align="right">11:04 AM</p>
Member	Aye	Nay	Abstain																							
Skvarna	X																									
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Seymour	X																									
<p><b>II. Public Comment</b></p>	<p>- No public comment.</p>	<p align="right">11:04 AM</p>																								
<p><b>III. Closed Session</b></p>	<p>A. Conference with Labor Negotiators: Agency designated representatives: Jon Gundry, Chief Executive Officer; Kendall Martin, Director of HR and Business Operations; Alexandra Oliva, Senior Director, Roger Scott, Legal Counsel; Kristin Nowak, Consultant; Richard Vazquez, Consultant. Employee Organization: School of Arts and Enterprise Teachers Association, CTA/NEA</p>	<p align="right">11:06 AM</p>																								
<p><b>IV. Open Session</b></p>	<p>No action taken.</p>	<p align="right">11:29 AM</p>																								

<p><b>V. Consent Agenda</b></p>	<p>A. Minutes: May 7, 2024  B. Approve 2024-2025 Employee Handbook  C. Approve 2024-2025 Board Meeting Calendar  D. Approve 2024-2025 Fiscal Policies  E. Approve Check Registers: April and May 2024  F. Approve Balance Sheet Detail: April and May 2024  G. Approve P&amp;L: April and May 2024  H. Approve Restricted Funds: April and May 2024  I. Approve Cash Flow Report: April and May 2024</p> <p>Motion: George Charney  Second: Mark Skvarna</p> <table border="1" data-bbox="475 663 1010 877"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	X			Swodeck	X			Woo	Ab			Charney	X			Seymour	X			<p>11:30 AM</p>																				
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<p><b>VI. Action Items</b></p>	<p>A. Ratification and Approval of Tentative Agreement with SAETA,CTA/NEA</p> <p>Motion: Mark Skvarna  Second: Jeffrey Seymour</p> <table border="1" data-bbox="475 1155 1010 1369"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> <p>B. Approve 2024-25 FY Budget  - Projected Budget based on 725 students enrolled and 92.5 ADA. Deficit of 386K, not including 3<sup>rd</sup> ERC reimbursement, will be reflected on 24-25 FY. Board President instated a hiring freeze until 1<sup>st</sup> Interim, with the exception of classroom teachers. All other positions on hold until approved by CEO and Board President.</p> <p>Motion: Joshua Swodeck  Second: Mark Skvarna</p> <table border="1" data-bbox="475 1745 1010 1921"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	X			Swodeck	X			Woo	Ab			Charney	X			Seymour	X			Member	Aye	Nay	Abstain	Skvarna	X			Swodeck	X			Woo	Ab			Charney	X			<p>11:31 AM</p>
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Seymour	X		
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C. Approve Amendment to SAE Charter: ELEMENT H, Admission Policies + Procedures  
 - Free and reduced lunch reporting average is 70-75%. This year we reported 51%. Will not qualify for SB740 funding. We can amend Charter to capture free and reduced rate of Lincoln Elementary, local school above 90% free and reduced lunch. First preference to students who reside in Lincoln Elementary School District. Replacing PUSD as enrollment target with Lincoln Elementary School.

Motion: Jeffrey Seymour  
 Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

D. Approve Renewal of Emerita Executive Director Contract  
 - Propose renewal contract for one year at 35K, plus benefits. One year extension, with possibility of extending another year if budget permits.

Motion: George Charney  
 Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

E. Approve Title IX Policy  
 - Reviewed by attorneys and all is compliant with the law. Separates Title IX procedures from Bullying Policy.

Motion: Jeffrey Seymour  
 Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

F. Approve Harassment, Intimidation, Discrimination, and Bullying Policy

- Separate from Title IX Policy.

Motion: Jeffrey Seymour

Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

G. Approve 24-25 Local Control and Accountability Plan and Budget Overview for Parents

- Previously presented during Public Hearing.

Motion: Joshua Swodeck

Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	X		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

H. Approve Application for FY 24/25 Title Funding

Motion: George Charney

Second: Mark Skvarna

Member	Aye	Nay	Abstain
Skvarna	X		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

I. Approve Prop 28 Arts and Music Annual Report

- Compliance report required to receive Prop 28 funding.

Motion: Joshua Swodeck

Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	X		
Swodeck	X		

Woo	Ab		
Charney	X		
Seymour	X		

J. Approve 2024 Dashboard Local Indicators Report  
 - Accountability report, part of LCAP.

Motion: Joshua Swodeck  
 Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

K. Approve Charter Safe Membership Contract  
 - Risk Management and Insurance carrier, increased 24K due to worker's compensation, added rental properties, and payroll increase. Total 232K.

Motion: Joshua Swodeck  
 Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

L. Approve Fresh Start Healthy Meals Contract  
 - 3<sup>rd</sup> Year contract renewal. Increased cost for breakfast to 0.6c per student and lunch to 0.7c per student.

Motion: Joshua Swodeck  
 Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	Ab		
Charney	X		
Seymour	X		

<b>VII. Discussion Items</b>	A. Enrollment and Recruitment Update	12:32 PM																								
<b>VII. Adjournment</b>	<p style="text-align: center;">Motion: George Charney Second: Joshua Swodeck</p> <table border="1" data-bbox="475 432 1011 646"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	Ab			Charney	X			Seymour	X			12:32 PM
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