

The School of Arts & Enterprise – Meeting of the Governing Board Minutes
June 26, 2023

Attendees:

NAME	PRESENT
Mark Skvarna	X
Kirsten Woo	X
George Charney, D.O	Ab
Joshua Swodeck	X
Guests	
Jon Gundry (ex-officio)	X
Kendall Martin	X
Kristin Nowak	X
Roger Scott	Ab
Richard Vasquez	X

<p>I. Call to Order, Establishment of Quorum, & Agenda Approval</p>	<p>Jon Gundry called the meeting to order: - Closed Session removed from the agenda. Action Items C, D, E, and F moved to Consent Agenda.</p> <p align="center">Motion: Mark Skvarna Second: Joshua Swodeck</p> <table border="1" data-bbox="464 1031 1000 1209"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	X			Woo	X			Charney	Ab			Swodeck	X			<p>9:05 AM</p>
Member	Aye	Nay	Abstain																			
Skvarna	X																					
Woo	X																					
Charney	Ab																					
Swodeck	X																					
<p>II. Public Comment</p>	<p>- No public comment.</p>	<p>9:05 AM</p>																				
<p>III. Closed Session</p>	<p>A. Public Employee Discipline/Dismissal/Release -Item deleted from the agenda.</p>	<p>9:00 AM</p>																				
<p>IV. Open Session</p>	<p>A. Report on action taken in closed session, if any</p>	<p>9:05 AM</p>																				
<p>V. Consent Agenda</p>	<p>A. Minutes: May 11, 2023 B. Approve 2023-2024 Employee Handbook C. Approve 2023-2024 Fiscal Policies D. Approve Check Registers: April and May 2023 E. Approve Balance Sheet Detail: April and May 2023 F. Approve P&L: April and May 2023 G. Approve Restricted Funds: April and May 2023 H. Approve Cash Flow Report: April and May 2023 I. Approve Charter School Tech. Inc. Contract J. Approve Charter Safe Membership Contract K. Approve Fresh Start Healthy Meals Contract L. Approve LACOE to deposit funds to new Amalgamated Bank</p>	<p>9:06 AM</p>																				

Account.

Motion: Mark Skvarna
Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

VI. Action Items

A. Approve 2023-2024 FY Budget
 - 2nd interim contained enrollment shy of 667 students. FY 24 projecting 715 students for an ADA level of 92.5 %. Total ADA increase of 54.41. Governor’s May revise proposed LCFF COLA adjustments and cuts to one-time funding. Taking a conservative approach and projecting 5.38% cost of living adjustment with a potential upside in revenue. 54.4 ADA & 5.38% adjustment increasing revenue to 9.6M. We’ve exhausted ESSER, ELO, Learning Recovery, and Arts Music Materials Grant funds. Included estimate of 128K funding for Prop 28 Arts Grant. Estimating substantial payroll reductions down to 8.3M and other operational reductions. Projecting substantial cuts across the board. Total expenses coming in about 12M. Under 90K surplus ending at 3.5M fund balance. Received 312K funding last year for ADA relief and Enrollment Relief of 680K in funding. Projecting balanced budget for 23-24 SY. It’ll be a tight budget year, but capable of being carried out.

Motion: Mark Skvarna
Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

B. Approve 2023-2024 Board Meeting Calendar
 - Revisit calendar for a new proposed day of the week.

Member	Aye	Nay	Abstain
Skvarna			X
Woo			X
Charney			Ab
Swodeck			X

C. Approve Charter School Tech. Inc. Contract

9:07 AM

- Action Item moved to Consent Agenda

D. Approve Charter Safe Membership Contract
 - Action Item moved to Consent Agenda

E. Approve Fresh Start Healthy Meals Contract
 - Action Item moved to Consent Agenda

F. Approve LACOE to deposit funds to new Amalgamated Bank Account.
 - Action Item moved to Consent Agenda

G. Approve 2023-2024 Local Control and Accountability Plan and Federal Addendum

Motion: Mark Skvarna
 Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

H. Approve Extended Learning Opportunities Plan (ELOP)
 - After school program for students up to 6th grade. Revenue increased from the State. We anticipate being able to include one Special Education personnel member to support the program.

Motion: Joshua Swodeck
 Second: Mark Skvarna

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

I. Approve Local Indicators Report
 - Required and approved at the same time as LCAP. Submission displayed publicly on the California Dashboard.

Motion: Mark Skvarna
 Second: Joshua Swodeck

Member	Aye	Nay	Abstain
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Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

J. Approve School Comprehensive Safety Plan.
 -Wide range of preventative measures including tiers of support and intervention. Focuses this year will be cyberbullying, increasing investigation processes, and increasing support areas to encourage student decrease substance use.

Motion: Mark Skvarna
 Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

K. Approve Appointment of New Board Member – Jeff Seymour
 - Recommend Board to approve his appointment to The SAE Governing Board.

Motion: Mark Skvarna
 Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	Ab		
Charney	X		
Swodeck	X		

VII. Discussion Items

A. Graduation and Promotion Report
 - 83 students out of 90 graduated in May. Close to 100% graduation rate after Summer School concludes. In the future, Governing Board would like to know how many students received bi-literacy seal diploma.

B. Enrollment and Recruitment Plan Update
 - Projecting next school year attrition of 54 students. Currently 210 new active applicants received for 23-24 SY. Conversion rate is currently at 90%. 87% of registration completed out of 724 projected enrolled students.

9:32 AM

VII. Adjournment

- Jon Gundry adjourned the meeting.

Motion: Joshua Swodeck
 Second: Kirsten Woo

9:52 AM

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		