

The School of Arts & Enterprise – Meeting of the Governing Board Minutes
September 5, 2023

Attendees:

NAME	PRESENT
Mark Skvarna	Ab
Joshua Swodeck	X
Kirsten Woo	X
George Charney, D.O	Ab
Jeffrey Seymour	X
Guests	
Jon Gundry (ex-officio)	X
Kendall Martin	X
Kristin Nowak	X
Roger Scott	X
Richard Vasquez	X

<p>I. Call to Order, Establishment of Quorum, & Agenda Approval</p>	<p>Jon Gundry called the meeting to order: - Item V.C: Approve Student Handbook Appendix - Complete Board Approved Policies, moved to Action Item E. Added Action Item F: Approve Title IX Board Policy. Added Action Item G: Approve Suspension and Expulsion Board Policy. Added Action Item H: Approve Suicide Prevention Board Policy. Added Action Item I: Approve Student-staff Interaction (Professional Boundaries) Board Policy.</p> <p align="center">Motion: Joshua Swodeck Second: Jeffrey Seymour</p> <table border="1" data-bbox="462 1239 998 1449"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	Ab			Seymour	X			<p align="center">11:00 AM</p>
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Seymour	X																									
<p>II. Public Comment</p>	<p>- No public comment.</p>	<p align="center">11:02 AM</p>																								
<p>III. Closed Session</p>	<p>A. Conference With Real Property Negotiators: Property: 264 W 3rd Street, Pomona, CA 91766 Agency Negotiators: Jon Gundry for The School of Arts and Enterprise Negotiating Parties: The School of Arts and Enterprise and ELMA Family Trust Under Negotiation: Lease Negotiation of the properties listed above; including price and terms of the payment.</p>	<p align="center">11:03 AM</p>																								

IV. Open Session	No action taken.	11:13 AM																																																
V. Consent Agenda	<p>A. Minutes: June 26, 2023 B. Approve Updated Comprehensive School Safety Plan 23-24 C. Approve Bright Futures Contract for Special Ed D. Approve Just Us 4 Youth Contract for After School Program E. Approve Check Registers: June 2023 F. Approve Balance Sheet Detail: June 2023 G. Approve P&L: June 2023 H. Approve Restricted Funds: June 2023 I. Approve Cash Flow Report: June 2023</p> <p style="text-align: center;">Motion: Joshua Swodeck Second: Kirsten Woo</p> <table border="1" data-bbox="464 730 997 947"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	Ab			Seymour	X			11:13 AM																								
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VI. Action Items	<p>A. Approve 2023-2024 Board Meeting Calendar - Meeting dates moved to Tuesday to accommodate Board Member attendance.</p> <p style="text-align: center;">Motion: Joshua Swodeck Second: Kirsten Woo</p> <table border="1" data-bbox="464 1255 997 1472"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> <p>B. Approve the 2023-24 Consolidated Application - Application to receive Title Funding.</p> <p style="text-align: center;">Motion: Joshua Swodeck Second: Jeffrey Seymour</p> <table border="1" data-bbox="464 1709 997 1925"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	Ab			Seymour	X			Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	Ab			Seymour	X			11:14 AM
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C. Approve The SAE's FY24 EPA Resolution
 - Two components to these resolutions. First is the resolution promising to use the funds only for instructional use. Second part is a result of last year's resolution. Approve instructional related allowable usage for 22-23.

Motion: Joshua Swodeck
 Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	Ab		
Seymour	X		

D. Approve The SAE's FY23 Unaudited Actuals Report
 - 1.5 M deficit presented at last board meeting. Received 682K in declining enrollment relief funds. Over budget in payroll, materials, consultants, and SPED service providers. Total revenue 14M591K. Total expenses 15M437K. Current deficit of 845,177K.

Motion: Joshua Swodeck
 Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	Ab		
Seymour	X		

E. Approve Student Handbook Appendix - Complete Board Approved Policies
 - Handbook reviewed by attorneys and all is compliant with the law. Four policies need to be brought before the Board for approval as independent Action Items.

Motion: Joshua Swodeck
 Second: Kirsten Woo

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	Ab		
Seymour	X		

F. Approve Title IX Board Policy

Motion: Jeffrey Seymour
Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	Ab		
Seymour	X		

G. Approve Suspension and Expulsion Board Policy

- Clarified rights holder for homeless and tribal care. Added policy for tampering with a fire alarm.

Motion: Joshua Swodeck
Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	Ab		
Seymour	X		

H. Approve Suicide Prevention Board Policy

- Created a suicide prevention crisis team. Added required training for staff, training and education for students. Identified community partners: TriCity and Project Sister.

Motion: Joshua Swodeck
Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	Ab		
Seymour	X		

I. Approve Student-Staff Interaction (Professional Boundaries) Board Policy

- Increased guidance for prohibited and permitted actions. Joshua Swodeck motioned to move policy approval at the next board meeting in December 2023 to review gift policy.

Motion:
Second:

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<p>VII. Discussion Items</p>	<p>A. Enrollment and Recruitment Update - 701 students enrolled on the first day of the school year. Currently 678 students enrolled: 319 middle school students, and 360 high school students. 7th grade is experiencing high enrollment count. Administration reviewing plan to extend capacity and avoid a wait list. 12th Grade Class is abnormally smaller due to a withdrawal during their sophomore year. Increasing methods for recruitment and funding for planning of campus life. Attendance campaign launched in 22-23 is yielding results this year. Attendance this time of year is 5% higher than where we were pre-pandemic.</p>	<p>11:31 AM</p>																								
<p>VII. Adjournment</p>	<p>Motion: Joshua Swodeck Second: Kirsten Woo</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	Ab			Seymour	X			<p>11:44 AM</p>
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