

The School of Arts & Enterprise – Meeting of the Governing Board Minutes
 March 21, 2023

Attendees:

NAME	PRESENT
Mark Skvarna	X
Kirsten Woo	X
George Charney, D.O	Ab
Joshua Swodeck	X
Guests	
Jon Gundry (ex-officio)	X
Kendall Martin	Ab
Kristin Nowak	X
Roger Scott	Ab
Richard Vasquez	X

<p>I. Call to Order, Establishment of Quorum, & Agenda Approval</p>	<p>Jon Gundry called the meeting to order: -Motion to move Consent and Action Items before Closed Session. Move Action Item D to Consent Agenda. Delete Action Item F from the agenda.</p> <p align="center">Motion: Joshua Swodeck Second: Mark Skvarna</p> <table border="1" data-bbox="462 1066 998 1245"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	X			Woo	X			Charney	Ab			Swodeck	X			<p align="right">11:34 AM</p>
Member	Aye	Nay	Abstain																			
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Swodeck	X																					
<p>II. Public Comment</p>	<p>- No public comment.</p>	<p align="right">11:35 AM</p>																				
<p>III. Consent Agenda</p>	<p>A. Minutes: December 14, 2022 and January 27, 2023 B. Approve Check Registers: January 2023 C. Approve Balance Sheet Detail: January 2023 D. Approve P&L: January 2023 E. Approve Restricted Funds: January 2023 F. Approve Cash Flow Report: January 2023 G. Approve FY22 990 Form H. Approve Lease of the Dance Studio</p> <p align="center">Motion: Mark Skvarna Second: Joshua Swodeck</p> <table border="1" data-bbox="462 1793 998 1934"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Skvarna	X			Woo	X			Charney	Ab			<p align="right">11:35 AM</p>				
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IV. Action Items

A. Approve 2nd Interim Budget Revision
 -ADA and Enrollment changes have significantly impacted the initial budget. ADA reduction of 29.5. Seeing a drop from traditional ADA of 95% to currently 91%. Budget is currently at 1.3M deficit. Increases to substitute expenses, security costs, educational consultants and retroactive pay increases have made their impact on the budget. Looking to leverage one-time funds, such as Arts and Music Grants. Confirmation has been received that Charter Schools are eligible to receive Declining Enrollment Relief for FY 21–22. Estimated to receive about 700K in funding to soften our current position. Optimistic we will be able to get deficit spending down in the next SY.

11:36 AM

Motion: Joshua Swodeck
 Second: Mark Skvarna

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

B. Approve Creation of The School of Arts Enterprise Foundation
 -The discussion of this foundation has been developing for over a year. Comparable to Friends of The SAE. Working with the Devos Institute to help start this operation.

Motion: Mark Skvarna
 Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	X		
Woo	X		
Charney	Ab		
Swodeck	X		

C. Approve Community Works (CDE) for The SAE
 - CDE asked The SAE to serve as fiscal agent. Maria Alejo is assigned to this contract.

Motion: Mark Skvarna
 Second: Joshua Swodeck

Member	Aye	Nay	Abstain
Skvarna	X		

	<table border="1" data-bbox="464 195 1000 300"> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> </table> <p data-bbox="464 338 927 401">D. Approve Lease of the Dance Studio - Item moved to Consent Agenda.</p> <p data-bbox="464 474 1349 709">E. Approve Security Cameras in the Classroom - This request has come from parents and teachers who want greater accountability and added safety measures. Legal firm (YM&C) provided the draft policy. Starting with 5 volunteer teachers and then moving into all classrooms. No pushback received on this matter. Footage will not be live monitored but will remain in server and reviewed as needed. There will be no audio recording inside the classrooms.</p> <p data-bbox="630 747 938 810">Motion: Mark Skvarna Second: Joshua Swodeck</p> <table border="1" data-bbox="464 848 1000 1024"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> <p data-bbox="464 1062 1057 1125">F. Approve Appointment of new Board Member - Item stricken from Agenda.</p>	Woo	X			Charney	Ab			Swodeck	X			Member	Aye	Nay	Abstain	Skvarna	X			Woo	X			Charney	Ab			Swodeck	X			
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V. Closed Session	<p data-bbox="464 1178 1349 1514">A. Leasing of the Dance Studio</p> <p data-bbox="464 1209 1349 1514">B. Conference with Real Property Negotiators Property: 360 & 368 S. Gordon Street Agency Negotiators: Richard Vasquez and Jon Gundry for The School of Arts and Enterprise Negotiating Parties: The School of Arts and Enterprise and Amalgamated Bank Under Negotiation: Loan refinancing of the properties listed above, including terms of the loan, interest rate, and cash-out refinance option.</p>	11:45 AM																																
VI. Open Session	No action taken.	11:59 AM																																
VII. Discussion Items	<p data-bbox="464 1640 1024 1703">A. Enrollment and Recruitment Plan Update - Quorum was lost.</p>	11:59 AM																																
VIII. Adjournment	- Jon Gundry adjourned the meeting.	11:59 AM																																