

The School of Arts & Enterprise – Meeting of the Governing Board Minutes
September 10, 2024

Attendees:

| NAME | PRESENT |
|-------------------------|---------|
| Mark Skvarna | Ab |
| Joshua Swodeck | X |
| Kirsten Woo | Ab |
| George Charney, D.O | X |
| Jeffrey Seymour | X |
| Guests | |
| Jon Gundry (ex-officio) | Ab |
| Kendall Martin | X |
| Kristin Nowak | X |
| Roger Scott | X |
| Richard Vasquez | Ab |

| <p>I. Call to Order, Establishment of Quorum, & Agenda Approval</p> | <p>Joshua Swodeck called the meeting to order:</p> <p align="center">Motion: George Charney Second: Jeffrey Seymour</p> <table border="1" data-bbox="462 1033 998 1249"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> | Member | Aye | Nay | Abstain | Skvarna | Ab | | | Swodeck | X | | | Woo | Ab | | | Charney | X | | | Seymour | X | | | <p align="right">11:13 AM</p> |
|--|---|-------------------------------|---------|-----|---------|---------|----|--|--|-------------------------------|---|--|--|-----|----|--|--|---------|---|--|--|---------|---|--|--|-------------------------------|
| Member | Aye | Nay | Abstain | | | | | | | | | | | | | | | | | | | | | | | |
| Skvarna | Ab | | | | | | | | | | | | | | | | | | | | | | | | | |
| Swodeck | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Woo | Ab | | | | | | | | | | | | | | | | | | | | | | | | | |
| Charney | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Seymour | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>II. Public Comment</p> | <p>- No public comment.</p> | <p align="right">11:13 AM</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>III. Consent Agenda</p> | <p>A. Minutes: June 18, 2024 B. Approve Check Registers: June 2024 C. Approve Balance Sheet Detail: June 2024 D. Approve P&L: June 2024 E. Approve Restricted Funds: June 2024 F. Approve Cash Flow Report: June 2024 G. Approve Haven Gallery Slovacek Legacy Gift Donation to SAE Foundation</p> <p align="center">Motion: George Charney Second: Jeffrey Seymour</p> <table border="1" data-bbox="462 1873 998 1936"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> </tbody> </table> | Member | Aye | Nay | Abstain | Skvarna | Ab | | | <p align="right">11:14 AM</p> | | | | | | | | | | | | | | | | |
| Member | Aye | Nay | Abstain | | | | | | | | | | | | | | | | | | | | | | | |
| Skvarna | Ab | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | | | |
|--|---------|----|--|--|
| | Swodeck | X | | |
| | Woo | Ab | | |
| | Charney | X | | |
| | Seymour | X | | |

IV. Action Items

A. Approve FY23-24 Unaudited Actuals Report for Authorizer Submission
 - 1.3M Deficit. Revenues a bit off from projections. Some unplanned grants received helped spike revenues. 625K overbudgeted on payroll expenses, including 152K in subs cost and \$127K in stipends. Overspent in Services by 700K, largest costs are consultants, educational consultants, and building maintenance. All totaling 13.9 in expenses.

Motion: George Charney
 Second: Jeffrey Seymour

| Member | Aye | Nay | Abstain |
|---------|-----|-----|---------|
| Skvarna | Ab | | |
| Swodeck | X | | |
| Woo | Ab | | |
| Charney | X | | |
| Seymour | X | | |

B. Approve The SAE's FY25 EPA Resolution
 - The SAE promises to use education protection account in manner which intended. Will report out and post finalized on our website. FY 2025.

Motion: George Charney
 Second: Jeffrey Seymour

| Member | Aye | Nay | Abstain |
|---------|-----|-----|---------|
| Skvarna | Ab | | |
| Swodeck | X | | |
| Woo | Ab | | |
| Charney | X | | |
| Seymour | X | | |

C. Approve Updated Attendance Policy
 - Focusing on attendance and engagement with students. Updated number of minutes for first detention. Added component of Saturday School. Held student assemblies to cover expectations and new changes. All students are aware of new policies. Partnering up with local agencies to help support families in improving attendance.

Motion: Joshua Swodeck
 Second: George Charney

11:15 AM

| | <table border="1" data-bbox="462 226 997 443"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> <p data-bbox="462 478 1349 615"> D. Approve Independent Study Plan - July trailer bill caused us to go back and make changes. Clarified daily participation and monitoring. Defined short-term versus long-term. We hope to see a big increase in our ADA as a result of this. </p> <p data-bbox="623 653 932 716" style="text-align: center;"> Motion: Jeffrey Seymour Second: George Charney </p> <table border="1" data-bbox="462 747 997 963"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> | Member | Aye | Nay | Abstain | Skvarna | Ab | | | Swodeck | X | | | Woo | Ab | | | Charney | X | | | Seymour | X | | | Member | Aye | Nay | Abstain | Skvarna | Ab | | | Swodeck | X | | | Woo | Ab | | | Charney | X | | | Seymour | X | | | |
|-----------------------------------|---|-----------------|---------|-----|---------|---------|----|--|--|---------|---|--|--|-----|----|--|--|---------|---|--|--|---------|---|--|--|-----------------|-----|-----|---------|---------|----|--|--|---------|---|--|--|-----|----|--|--|---------|---|--|--|---------|---|--|--|--|
| Member | Aye | Nay | Abstain | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Skvarna | Ab | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Swodeck | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Charney | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Seymour | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Member | Aye | Nay | Abstain | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Woo | Ab | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Charney | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Seymour | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>V. Discussion Items</p> | <p data-bbox="462 1104 1133 1167"> A. FY24 EPA Activity Website Posting - Part of Action Item B. Post results on school website. </p> <p data-bbox="462 1205 1349 1537"> B. Enrollment and Recruitment Update -Currently 652 students enrolled. 6th Grade holds largest discrepancy. Set a goal of enrolling 725 students, despite declining trends. Important to view attrition numbers, lost 121 students who withdrew from the school. Can't find significantly statistical factor. Outreach efforts have remained consistent, despite having one staff vacancy. Increased marketing efforts. Significant adjustments need to be made. Potentially some unidentified cultural shift we don't have data on. Will need to be disciplined in right sizing our programming if these numbers are our new normal. </p> | <p>11:44 AM</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>VII. Adjournment</p> | <p data-bbox="623 1583 932 1646" style="text-align: center;"> Motion: Joshua Swodeck Second: Jeffrey Seymour </p> <table border="1" data-bbox="462 1682 997 1898"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Skvarna</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Swodeck</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Woo</td> <td>Ab</td> <td></td> <td></td> </tr> <tr> <td>Charney</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Seymour</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> | Member | Aye | Nay | Abstain | Skvarna | Ab | | | Swodeck | X | | | Woo | Ab | | | Charney | X | | | Seymour | X | | | <p>11:50 AM</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| Member | Aye | Nay | Abstain | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Skvarna | Ab | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Swodeck | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Charney | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Seymour | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |