

The School of Arts & Enterprise – Meeting of the Governing Board Minutes

June 24, 2025

Attendees:

NAME	PRESENT
Mark Skvarna	Ab
Joshua Swodeck	X
George Charney, D.O	X
Jeffrey Seymour	X
Martha Rivera	X
Dr. Denise Davis-Cotton	Ab
Guests	
Paul Treesuwan	X
Robert Shields	X
Dennis Nguyen	X
Roger Scott	X
Richard Vasquez	X

I. Call to Order, Establishment of Quorum, Approve Virtual Meeting, & Agenda Approval	<p>Joshua Swodeck called the meeting to order: - Remove two agenda items: Consent Item B; Approve 24-25 Employee Handbook and Action Item A; Ratification and Approval of Tentative Agreement with SAETA, CTA/NEA</p> <p>Motion: Joshua Swodeck Second: Jeffrey Seymour</p> <table><tr><th>Member</th><th>Aye</th><th>Nay</th><th>Abstain</th></tr><tr><td>Skvarna</td><td>Ab</td><td></td><td></td></tr><tr><td>Swodeck</td><td>X</td><td></td><td></td></tr><tr><td>Charney</td><td>X</td><td></td><td></td></tr><tr><td>Seymour</td><td>X</td><td></td><td></td></tr><tr><td>Rivera</td><td>Ab</td><td></td><td></td></tr><tr><td>Davis-Cotton</td><td>Ab</td><td></td><td></td></tr></table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Charney	X			Seymour	X			Rivera	Ab			Davis-Cotton	Ab			11:01 AM
Member	Aye	Nay	Abstain																											
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Swodeck	X																													
Charney	X																													
Seymour	X																													
Rivera	Ab																													
Davis-Cotton	Ab																													
II. Public Comment	-	11:03 AM																												
III. Closed Session	<p>A. Conference with Labor Negotiators: Agency designated representatives: Jon Gundry, Chief Executive Officer; Kendall Martin, Director of HR and Business Operations; Roger Scott, Legal Counsel; Richard Vazquez, Consultant. Employee Organization: School of Arts and Enterprise Teachers Association, CTA/NEA</p> <p>B. Conference with Labor Negotiators: Agency designated representatives: Jon Gundry, Chief Executive Officer; Kendall Martin, Director of HR and Business Operations; Roger Scott, Legal Counsel; Richard Vazquez, Consultant. Unrepresented Employee: Paul Treesuwan</p>	11:05 AM																												

	C. Conference with Labor Negotiators: Agency designated representatives: Jon Gundry, Chief Executive Officer; Kendall Martin, Director of HR and Business Operations; Roger Scott, Legal Counsel; Richard Vazquez, Consultant. Unrepresented Employee: Robert Shields																													
IV. Open Session	A. No action taken	11:17 AM																												
V. Consent Agenda	<div>A. Minutes: June 3, 2025</div> <div>B. Approve 2025-2026 Employee Handbook</div> <div>C. Approve 2025-2026 Board Meeting Calendar</div> <div>D. Approve Check Registers: April 2025</div> <div>E. Approve Balance Sheet Detail: April 2025</div> <div>F. Approve P&L: April 2025</div> <div>G. Approve Restricted Funds: April 2025</div> <div>H. Approve Cash Flow Report: April 2025</div> <div>-Item B removed from agenda. Not ready for presentation and approval.</div> <div>Motion: George Charney</div> <div>Second: Jeffrey Swodeck</div> <table><tr><th>Member</th><th>Aye</th><th>Nay</th><th>Abstain</th></tr><tr><td>Skvarna</td><td>Ab</td><td></td><td></td></tr><tr><td>Swodeck</td><td>X</td><td></td><td></td></tr><tr><td>Charney</td><td>X</td><td></td><td></td></tr><tr><td>Seymour</td><td>X</td><td></td><td></td></tr><tr><td>Rivera</td><td>X</td><td></td><td></td></tr><tr><td>Davis-Cotton</td><td>Ab</td><td></td><td></td></tr></table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Charney	X			Seymour	X			Rivera	X			Davis-Cotton	Ab			11:17 AM
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VI. Action Items	<div>A. Ratification and Approval of Tentative Executive Agreement with SAETA, CTA/NEA</div> <div>- Item removed from agenda. Not ready for presentation and approval.</div> <div>B. Approve 2025-2026 FY Budget</div> <div>- CSMC Presented: The budget planning process began in early April with the goal of positioning the school on a more sustainable path. While progress has been made, further work is anticipated throughout the 2025–2026 school year. Tree and Rob have been receptive to feedback and collaborative throughout the process. Despite ongoing transitions, the school is seen as moving in the right direction. For 2025–2026, enrollment is conservatively projected at 660 students with an expected attendance rate of 92.5%, resulting in a stable ADA. Revenue assumptions are based on a 2.3% COLA from the Governor’s May Revision, bringing projected total revenue to \$12,084,460. The majority of this is from LCFF, supplemented by approximately \$500K in federal funding, \$2.6M in state funding, and just under \$3.4M in local revenue.</div> <div>Projected total expenditures for the year are \$12,462,241, which is roughly \$2M less than the prior year. Personnel costs—just over</div>	11:19 AM																												

\$8M—represent the most significant reduction, down by about \$1.6M. These cuts were primarily made in classified staff positions. Books and supplies saw a modest decrease of \$25K, while services and other operating expenses were reduced by \$357K. These reductions were achieved by scaling back spending on travel, training, operations, maintenance, rentals, and consulting. Despite these efforts, building lease costs increased by \$266K due to updated agreements for the school’s primary locations. Continued cost-cutting is advised. The primary goal remains restoring the school to a surplus position. Achieving this will depend on tight cost management and potential increases in enrollment and ADA. Currently, the school is projecting a \$377,000 deficit for the year, which would reduce the fund balance from \$3.1M to approximately \$2.7M by the end of 2025–2026. Budget adjustments will continue through the first and second interim reporting periods as new information emerges.

-P.Treesuwan: Drafting a plan to increase attendance funding that will present at next Board Meeting. We believe we can increase our ADA but presented a conservative budget plan today.

-G.Charney: What affect has the Foundation had? Have we received any funding from them?

-R.Vazquez: Received some funding but will continue to build.

Motion: George Charney

Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

C. Approve Renewal of Emerita Executive Director Contract: Lucille Berger

Motion: Jeffrey Seymour

Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

D. Approve Renewal of Contract: Paul Treesuwan + Rob Shields
-Renewing Contracts that exist already. Request that compensation for Rob Shields be discussed/voted on at next regular board meeting.

Motion: George Charney

Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

E. Approve Title IX Policy

Motion: George Charney

Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

F. Approve 2025-2026 LCAP and Federal Addendum

Motion: Jeffrey Seymour

Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

G. Approve Application for FY 25/26 Title Funding
-CSMC will submit application on our behalf to receive federal funding.

Motion: George Charney

Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
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	Skvarna	Ab		
	Swodeck	X		
	Charney	X		
	Seymour	X		
	Rivera	X		
	Davis-Cotton	Ab		

H. Approve Prop 28 Arts and Music Annual Report

Motion: George Charney
Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

I. Approve 2025 Dashboard Local Indicators Report

Motion: George Charney
Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

J. Approve Charter Safe Membership Contract

Motion: George Charney
Second: Jeffrey Seymour

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Charney	X		
Seymour	X		
Rivera	X		
Davis-Cotton	Ab		

K. Approve Fresh Start Healthy Meals Contract

Motion: George Charney
Second: Jeffrey Seymour

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VII. Discussion Items	A. Enrollment and Retention Report -New partnership with City of Pomona. Continuing to develop SAE Day. Increased public events. -J.Seymour: Is there information on why 8 th grade numbers drop as they return to 9 th grade? -R.Shields: Many matriculate to a better focused academic or sports programing. Investing heavily into a focused 7-year program at The SAE.	11:42 AM																												
VII. Adjournment	- George Charney motioned to adjourn the meeting	11:51 AM																												