

## The School of Arts & Enterprise – Special Meeting of the Governing Board Minutes

June 3, 2025

Attendees:

NAME	PRESENT
Mark Skvarna	Ab
Joshua Swodeck	X
Kirsten Woo	X
George Charney, D.O	X
Jeffrey Seymour	X
<b>Guests</b>	
Jon Gundry (ex-officio)	Ab
Kendall Martin	Ab
Paul Treesuwan	X
Rob Shields	X
Dennis Nguyen	X
Roger Scott	X
Richard Vasquez	X

<b>I. Call to Order, Establishment of Quorum, Approve Virtual Meeting, &amp; Agenda Approval</b>	<p>Joshua Swodeck called the meeting to order:</p> <p>Motion: George Charney Second: Jeffrey Seymour</p> <table><tr><th>Member</th><th>Aye</th><th>Nay</th><th>Abstain</th></tr><tr><td>Skvarna</td><td>Ab</td><td></td><td></td></tr><tr><td>Swodeck</td><td>X</td><td></td><td></td></tr><tr><td>Woo</td><td>X</td><td></td><td></td></tr><tr><td>Charney</td><td>X</td><td></td><td></td></tr><tr><td>Seymour</td><td>X</td><td></td><td></td></tr></table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			10:01 AM
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Swodeck	X																									
Woo	X																									
Charney	X																									
Seymour	X																									
<b>II. Public Comment</b>	- No public comment.	10:01 AM																								
<b>III. Consent Agenda</b>	<p>A. Minutes – May 6, 2025 and May 13, 2025</p> <p>Motion: George Charney Second: Kirsten Woo</p> <table><tr><th>Member</th><th>Aye</th><th>Nay</th><th>Abstain</th></tr><tr><td>Skvarna</td><td>Ab</td><td></td><td></td></tr><tr><td>Swodeck</td><td>X</td><td></td><td></td></tr><tr><td>Woo</td><td>X</td><td></td><td></td></tr><tr><td>Charney</td><td>X</td><td></td><td></td></tr><tr><td>Seymour</td><td>X</td><td></td><td></td></tr></table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			10:02 AM
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IV. Action Items	<p>A. Approve Adhoc Committee – Candidates for new Interim CEO Presentation</p> <p><i>-Ed Tessier: SAE Foundation Board met last week and started the process of the search committee. Mr. Stevens, SAE Parent, has agreed to co-chair. Will present final search committee at a regular scheduled meeting. Working with Phil Miller, Foundation member, who is supporting best practices among other institutions who represent top 20 or 30 schools similar to the SAE across the country. Meetings held with Dennis from CSMC, 2 representatives from Grow Schools and current interim directors. Proposing salary structure and job duties for permanent director. Rich Vazquez, financial advisor, also doing an analysis. Anticipate two months for completion of job description and salary structure. Information will be public sometime in late summer followed up by a few months after to conduct the search. Timeline is realistic based on other projections. SAE Foundation is available for questions or feedback.</i></p> <p><i>-Jeff Seymour inquired about how many people are anticipated to be involved and what backgrounds they hold.</i></p> <p><i>- Ed Tessier responded: 7 members currently in committee, but can expected somewhere between 7-9. Previous direction looking at 3 populations: 1 representative of the Board, 1 SAE teacher, and 1 parent. Held conversations with SAETA and some SAE Parents to see if there's any interest in being involved. Process should feel inclusive and defining its visions and governance works.</i></p> <p><i>-Jeff Seymour: Having been involved in education and serving on different School Districts, there are limitations to how involved a Foundation can be. Are there any restrictions from a legal standpoint if what we are doing is legal and clear?</i></p> <p><i>-Ed Tessier responded the Foundation is serving as an advisory Board but the ultimate decision will be SAE Governing Board to who they will hire as interim and permanent CEO. They don't have to accept our recommendation, but our intent is to create something collaborative.</i></p> <p><i>-Kirsten Woo inquired if any current SAE Administration members are involved. Are they pursuing that role or would they be able to be involved and provide perspective about how the school has historically run.</i></p> <p><i>-Joshua Swodeck made a recommendation to move to discussion item and bring it back to another regular meeting</i></p> <p>Motion: George Charney Second: Jeffrey Seymour</p> <table><tr><th>Member</th><th>Aye</th><th>Nay</th><th>Abstain</th></tr><tr><td>Skvarna</td><td>Ab</td><td></td><td></td></tr><tr><td>Swodeck</td><td>X</td><td></td><td></td></tr><tr><td>Woo</td><td>X</td><td></td><td></td></tr><tr><td>Charney</td><td>X</td><td></td><td></td></tr><tr><td>Seymour</td><td>X</td><td></td><td></td></tr></table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			10:03 AM
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- B. Approve Nomination and Election of two new Board Members –  
Martha Rivera + Dr. Denise Davis-Cotton
- Dr. Davis-Cotton has been a part of our equity infrastructure at school. Gave 2 commencement speeches for Graduation ceremonies. Former founding board member of Arts School Network. Founder of Detroit School of the Arts. She is a huge supporter of the SAE for a number of years and knows how to manage a school and the tremendous things that it needs.
  - Martha Rivera, Vice President of Community and Government Affairs of Western University. Involved in after school programs at PUSD. Former Coordinator, Family, and Community with the City of San Ana. She has a vast background with Charter Schools and School Districts.
  - Both appointees come from an education background, specifically with the Arts.
  - Recommendation from a parent to vote on each appointment individually.
  - Joshua Swodeck accepted the recommendation.

Joshua Swodeck motioned to appoint Martha Rivera to Board of Directors.

Motion: Joshua Swodeck  
Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	X		
Seymour	X		

Joshua Swodeck motioned to appoint Dr. Denise Davis-Cotton to Board of Directors.

Motion: Joshua Swodeck  
Second: George Charney

Member	Aye	Nay	Abstain
Skvarna	Ab		
Swodeck	X		
Woo	X		
Charney	X		
Seymour	X		

- C. Approve Enrollment and Recruitment Consultant Agreement –  
A.Oliva

	<p>-Robert Shields Presented: Former employee and champion for recruitment during her tenure at The SAE. The request is an agreement for 3 months.</p> <p>Motion: Joshua Swodeck Second: Jeff Seymour</p> <table><tr><th>Member</th><th>Aye</th><th>Nay</th><th>Abstain</th></tr><tr><td>Skvarna</td><td>Ab</td><td></td><td></td></tr><tr><td>Swodeck</td><td>X</td><td></td><td></td></tr><tr><td>Woo</td><td>X</td><td></td><td></td></tr><tr><td>Charney</td><td>X</td><td></td><td></td></tr><tr><td>Seymour</td><td>X</td><td></td><td></td></tr></table> <p>D. Approve P.E. Waivers</p> <p>- At a previous board meeting a vote was made to change our Charter to remove the P.E. requirement. The definition did not state if effective immediately, so we added the action item today in the event the change applies to next school year.</p> <p>-Daniel Ambrosini: Presented the issue to SAE Leadership. Seeking clarification based on how it was processed, does the ruling stand.</p> <p>-Roger Scott (YM&amp;C): Firm did write an opinion letter and made a recommendation; the consolidation of motions is fine procedurally and did not violate anything.</p> <p>-Clarification from the Board was requested whether the change is effective immediately or applicable for the next SY.</p> <p>-Joshua Swodeck: Motioned that the change is most reasonable to apply moving forward.</p> <p>-Approve individuals whose names were presented.</p> <p>Motion: Joshua Swodeck Second: George Charney</p> <table><tr><th>Member</th><th>Aye</th><th>Nay</th><th>Abstain</th></tr><tr><td>Skvarna</td><td>Ab</td><td></td><td></td></tr><tr><td>Swodeck</td><td>X</td><td></td><td></td></tr><tr><td>Woo</td><td>X</td><td></td><td></td></tr><tr><td>Charney</td><td>X</td><td></td><td></td></tr><tr><td>Seymour</td><td>X</td><td></td><td></td></tr></table>	Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			Member	Aye	Nay	Abstain	Skvarna	Ab			Swodeck	X			Woo	X			Charney	X			Seymour	X			
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V. Discussion Items	A. P.E. Policy/ Requirement - Will bring more clarity at the next board meeting.	10:34 AM																																																
V. Adjournment	Joshua Swodeck motioned to adjourn the meeting.	10:37 AM																																																